

**PROJECT PARTNERSHIP AGREEMENT  
UNDER A PROGRAMME OF THE OFFICE OF THE UNITED NATIONS  
HIGH COMMISSIONER FOR REFUGEES**

**BETWEEN**

**THE OFFICE OF THE UNITED NATIONS HIGH COMMISSIONER FOR REFUGEES  
(hereafter referred as "UNHCR")**

**AND**

**UNITED NATIONS DEVELOPMENT PROGRAMME  
(hereafter referred as "Recipient Agency")**

**(both hereafter referred as "the Parties")**

**UNHCR use ONLY**

**Agreement Symbol:** UNHCR/JORMN/2016/Pillar 1/0000000006  
**Amendment No:** 001

**Liquidation Date:** 31/01/2017 (as applicable)

**Project (Activities) Basic Data:**

**\*Budget Year:** 2016

**\*Operation:** SRRCO ABC

**\*Cost Centre (s):** 32062 Reg. Refugee Coord. Office

**\*Pillar (long description):** Pillar 1 - Refugee Programme

**\*PPG (s):** 5XXND ALL POPULATIONS OF CONCERN AFFECTED BY SYRIA  
SITUATION

**\*Goal(s):** PR Advocacy for protection and solutions

**\*Implementer code:** 7000019 UNITED NATIONS DEVELOPMENT  
PROGRAMME

**A. SUMMARY OF PROJECT (ACTIVITIES)**

<b>Title of the Project (Activities)</b>	UNHCR UNDP Regional Joint Secretariat
<b>Effective Start Date</b>	01/04/2016
<b>Planned Date of Completion</b>	31/12/2016

<b>Location/Office</b>	JORMN / UNHCR Director's Office Amman
<b>Contribution</b>	651,166.38 USD
<b>Contributing Agency</b>	United Nations High Commissioner for Refugees (UNHCR)
<b>Recipient Agency</b>	UNITED NATIONS DEVELOPMENT PROGRAMME
<b>Nature of Project (Activities)</b>	The project will be implemented through a number of Knowledge & Innovation Hubs, Workshops, knowledge products, research and implementation of the innovation knowledge sharing platform. And the development of a comprehensive system of financial tracking.
<b>Purpose</b>	In 2016, the partnership continues to evolve, utilizing the comparative advantages of UNHCR and UNDP, to meet the identified needs and vulnerabilities of both refugees, host communities as well as national, sub-national and local institutions.

**ANNEX(ES)**

In the event that the terms contained in the Annex(es) are incompatible with those contained in this Agreement, the latter shall govern and prevail. List and attach any Annex(es) that both UNHCR and the Recipient Agency consider to be a component of the Project Partnership Agreement.

**List of Annex(es):**

- Annex A: Project Description, including the Expected Results Logframe (as agreed)
- Annex B: Budget
- Annex C: Workplan
- Annex D: Staff list

**Expected Outcome/Results**

**Summary of Deliverables**

The JS will use the convening power of both agencies and their responsibilities, to collect data, identify gaps and generate knowledge and to ensure coordination and cross-fertilization of initiatives in the region

A detailed Project Description or Logframe of Expected Outcome/Results (attached, as applicable)

The Recipient Agency will be fully responsible for the administering the Contribution in accordance with this Agreement and its financial regulations, rules, policies and procedures, and administrative instructions, and carrying out the Project (Activities) efficiently and effectively.

**B. BUDGET**



The total budget of UNHCR contribution for the Project (Activities) is 651,166.38 in USD as summarized below and more details budget breakdown is described is attached as Annex B\*\*.

Summary of the Budget (UNHCR's Contribution)	Currency	Amount	Amount [USD]
Total programmable amount, including direct costs	USD	602,931.90	602,931.90
Indirect support costs/ cost recovery/overhead cost (as applicable)	USD	48,234.48	48,234.48
<b>Grand Total</b>	USD		<b>651,166.38</b>

UNHCR will not be responsible for any financial commitment or expenditure made by the Recipient Agency that exceeds the budget for the Project (Activities). The Recipient Agency will promptly advise UNHCR when it is aware that the budget for the Project (Activities) is insufficient to fully implement the Project (Activities) in the manner set out in the present Agreement, including its Annexes. UNHCR will have no obligation to provide the Recipient Agency with any funds or to make any reimbursement for expenses incurred in excess of the total budget as set forth herein.

### C. COSTS RECOVERY

The Recipient Agency's support costs, determined in accordance with its cost recovery, will be paid from the Contribution, in accordance with the budget, as set forth under B. Budget.

### D. REPORTING

#### Narrative Reporting

The Recipient Agency will provide UNHCR with a narrative report on the progress of the Project (Activities) on a regular basis, as set below

On a quarterly basis, a project progress reports (PPR) will be submitted to the Steering Committee. in addition, UNDP will submit a midyear and final narrative project progress reports to UNHCR on 15 July 2016 and 15 February 2017.

#### Financial Reporting

The Recipient Agency will provide UNHCR with the following financial reports, prepared in accordance with the Recipient Agency's financial regulations, rules, policies, procedures, and administrative instructions

By 15 July for period ending 30 June (Parts 1 & 2);

By 10 October for period ending 30 September (Part 1);

By 20 December interim final reports for the period ending 31st December (Part 1);

By 15 February for period ending 31 December\* (Parts 1 & 2);  
By 30 June 2017, financial report of closed / audited accounts for 2016

## E. CONTRIBUTIONS

The total amounts paid by UNHCR shall match the total budget amount as set above under the Article B. Budget. For Project (Activities) less than one year in duration the Contribution will be paid to the Recipient Agency prior to the commencement of Activities. For multi-year Project (Activities) the contribution will be paid in instalment according to the following schedule:

Period			Currency	Amount
From	To	Description		
01/04/2016	31/07/2016	first instalment	USD	289,621.00
01/08/2016	31/10/2016	second instalment	USD	239,856.00
01/11/2016	31/12/2016	third instalment	USD	121,689.38

UNHCR acknowledges that the Recipient Agency will not pre-finance the Project (Activities) under this Agreement. If the Contribution, or any part of it, is not received in a timely manner, the Project (Activities) may be reduced or suspended by the Recipient Agency with immediate effect.

The UNHCR Contribution will be paid into the following account:

**Account Details:**

UNDP SubRegional Development Coordinator  
Citibank, N.A. BANK 36349562

**Currency:** USD

**Bank Address:**

When making such transfers, UNHCR shall notify the Recipient Agency of the following: (a) the amount transferred; (b) the value date of the transfer; (c) that the transfer is from the UNHCR pursuant to this Agreement.

## F. INTELLECTUAL PROPERTY RIGHTS

All Intellectual Property Rights related to the Project (Activities) will belong to the Recipient Agency. UNHCR and, if applicable, the relevant programme Government, will enjoy a perpetual, royalty-free, non-exclusive and non-transferable license.

## G. CORRESPONDENCE

All correspondence regarding the implementation of this Agreement will be addressed to:

<p><b>[Contributing Agency: Name of duly authorized person on behalf of UNHCR]</b></p>	<p><b>Name:</b> Laurent Raguin <b>Address:</b> Amman- Jordan <b>Email:</b></p>
<p><b>[Recipient Agency: Name of duly authorized person on behalf of the Recipient Agency]</b></p>	<p><b>Name:</b> Michael Moroz <b>Address:</b> Amman-Jordan <b>Email:</b></p>

**H. AMENDMENTS**

The present Agreement, including its Annexes, may be modified or amended only by written agreement between the two Agencies.

**I. COMPLETION OF THE PROJECT (ACTIVITIES)**

The Recipient Agency will notify UNHCR when all activities have been completed.

The Recipient Agency will continue to hold any part of the Contribution that is unutilized at completion of the Project (Activities) until all commitments and liabilities incurred in the carrying out of the Project (Activities) have been satisfied and all arrangements associated with the Project (Activities) under this Agreement have been brought to an orderly conclusion.

**J. TERMINATION OF THIS AGREEMENT**

This Agreement will terminate upon satisfaction of all commitments and liabilities incurred in carrying out the Project (Activities) and the orderly conclusion of all arrangements associated with the Project (Activities).

This Agreement may be terminated by either Agency at any time by written notice to the other. Termination will be effective thirty (30) days after receipt of the notice. In the event of termination under this paragraph, the Parties will cooperate to ensure completion of the Project (Activities), satisfaction of all commitments and liabilities, and the orderly conclusion of all arrangements associated with the Project (Activities).

**K. REFUNDS OF UNSPENT BALANCES**

Upon completion of the Project (Activities) or upon termination of this Agreement and following the submission of the final financial report, any unspent balance from the Contribution will be returned to UNHCR.

**L. OTHER PROVISIONS (as applicable)**

Other additional provisions as agreed by the Parties, as described below or affixed as Annex(es).

NA

**M. SETTLEMENT OF DISPUTES**

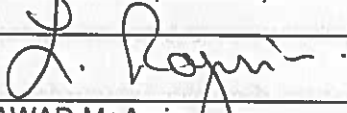
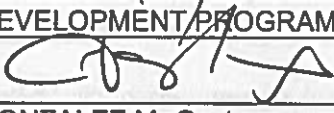
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*SFC*

The two agencies will use their best efforts to promptly settle through direct negotiations any dispute, controversy or claim arising out of or in connection with this Agreement or any breach thereof. Any such dispute, controversy or claim which is not settled within sixty (60) days from the date either party has notified the other party of the nature of the dispute, controversy or claim and of the measures which should be taken to rectify it, will be resolved through consultation between the Executive Heads of each of the Agencies.

#### N. ENTRY INTO FORCE AND VALIDITY

This Agreement will enter into force upon its signature by the authorized representatives of the Parties and remain in force until Completion Date as stated in Article A or terminated in accordance with Article J above.

IN WITNESS WHEREOF, the undersigned, being duly authorized thereto, have signed the present Agreement in duplicate.

	On behalf of (UNHCR):	On behalf of (UNITED NATIONS DEVELOPMENT PROGRAMME):
Signature:		
Name:	AWAD, Mr. Amin	GONZALEZ, Mr. Gustavo
Title:	Director of the MENA Bureau	SubRegional Development Coordinator
Date:	2.5.2016	2.5.2016
Place:	AMMAN-JORDAN	AMMAN-JORDAN